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**By**

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**Title: XN Project: Interview Preparation**

**ALY 6080 – Integrated Experiential Learning**

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Electronic health records and emerging health information management technologies are being adopted by healthcare providers. As a result, data from these systems is accumulating at a faster pace, necessitating the development of more efficient data capture, storage, and processing methods. Stakeholders are those who have a vested interest in the quality of the study and the result.

They care about what we do, and we care about what they think about our work. To do our job well, I must understand what they know and what they want or need to know to complete a good build. The majority of product decision-makers are aware of the need that the product must meet.

It's our responsibility to define user priorities that internal stakeholders might be overlooking. It is a valuable method for healthcare organizations because it is used to gain information from vast volumes of data. Stakeholder interviews will help you figure out what makes a product successful from a business standpoint, as well as what's possible.

Once I organized, scheduled, recorded, and evaluated the interviews, I'll still need to do something useful about what you've learned. During the stakeholder interview, the right questions are asked, resulting in transparency and productive working relationships. These are important issues, but they are subject to change and can be formulated differently depending on the project.

While conducting the stakeholder interview, I wanted to follow these guidelines and discuss the project.

* Allocate a period for the interview and Notify through an email ahead of the meeting
* Dive deep into the requirements and ask necessary questions
* Speak with openness and clarify the doubts
* Manage the team and consider their opinions and assumptions in the discussions
* Show respect and have clear thoughts on the project
* Know what to learn and achieve from the project and Identify Project Goals
* Align with the Resources and Deadlines
* Do not assume irrelevant assumptions and be focused on the project/ product/ service/ results
* Test and evaluate with valid data points. Prepare, Practice, and Present well

The below questions that I wanted to ask the sponsors in the Interview:

* Who are the typical users of this product?
* Who are your main competitors?
* What difficulties that your company have faced in this pandemic?
* What should this project accomplish for the business?
* How will you, personally, define success for this project?
* Which of these problems is the most important to solve?

**Reference:**

[1] Adam Fard (May 29, 2019), The ultimate guide to stakeholder interviews: understand your clients https://uxdesign.cc/the-ultimate-guide-to-stakeholder-interviews-understand-your-clients-a3bcf87b6e8b